

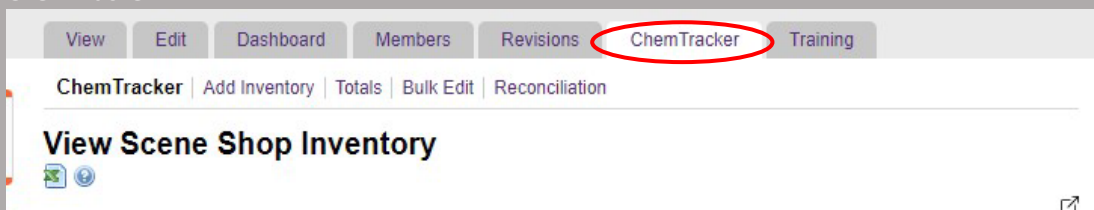


On Assigning an SDS to a Chemical

Assigning Safety Data Sheets (SDS) to chemicals gives you the ability to access all your SDSs using SciShield. This is a one-time process. The system will automatically update the SDS if a more current version becomes available from the manufacturer. This ensures you are always looking at the most current SDS for the chemical. To add or edit an SDS on SciShield, the optional access “Manage ChemTracker Inventory” must be selected.

How to Assign an SDS to a Chemical

1. Log into SciShield with your Clemson credentials.
2. On the left-hand side, you will see the name of the lab/group you are a part of in SciShield. Click the name of the lab/group and then click **ChemTracker**.



3. Locate the chemical you are wanting to add an SDS for and use the scroll bar at the bottom to scroll over until “SDS Attachments” is viewable. Click “Add SDS”

Chemical Name ↓	Assignment Level	SDS Attachments	View SDS	Group ↓
1,1,1,2-Tetrafluoroethane	alized Database	Add SDS	View	Scene Shop
1,1-Difluoroethane		Add SDS		Scene Shop

4. This will pull up a screen with numerous SDSs. At the top you will see a text box called “Container Data.” Here you will find information on the exact chemical you have.

Assign SDS to Container

Container Data

Chemical Name: 1,1-Difluoroethane
Product Name: (DAC) Data Accessories Compressed Gas Duster Dust-Off Electronics Duster Dust and Lint
Product Id:
Manufacturer: FALCON SAFETY PRODUCTS, INC.
Container ID: C-20118122

5. Note the Manufacturer and then scroll through the list of SDSs, using the scroll bar on the side, until you find the name of the Manufacturer under “Source.” Once you find the correct one, select it.

<input checked="" type="radio"/>	Dust-Off Compressed Gas Duster	Falcon Safety Products, Inc.	3/5/2020	Centralized Database	View
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6. Using the scroll bar, scroll all the way down and click “Attach SDS” on the bottom right.

Dielectric Grease - 10 oz CRC Industries, Inc. 10/22/2019 Centralized Database [View](#)

Relevant SDS not listed above? Choose from options below to select a new SDS for the chemical.

Upload SDS
 Assign SDS as URL/link

[Attach SDS](#) [Cancel](#)

7. You are then all set, and the chemical now has an SDS attached to it that will always update if a more current version becomes available.

*If the relevant SDS is not listed you have the option to “Upload SDS” or “Assign SDS as URL/Link”

** A “Bulk Assign SDS to Similar Containers” box will pop up at the end – if you have several containers this will automatically link the SDS all containers related. If you only want to assign the SDS to the current container, close the box.

*** You may have to refresh your page to see the SDS attached in the chemical inventory.